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**CANADIAN COAST GUARD – MARINE INFORMATION REPORT AND SUGGESTION SHEET**

Name of Ship or Sender: ..... Date: .....

Address of Sender: .....  
Street # Street Name

Town / City: ..... Prov / State: ..... Postal Code / Zip Code: .....

Tel / Fax / E-mail address of sender: .....

Observation Date: ..... Time (UTC): .....

Geographical Position: .....

Coordinate Position: Lat: ..... Long: .....

Position Method:  DGPS  GPS with WAAS  GPS  Radar  Other

Horizontal Datum Used:  WGS 84  NAD 27  Other

Estimated Position Accuracy: .....

Chart #: ..... Datum:  NAD 27  NAD 83

Chart Edition: ..... Last Correction applied: .....

Publications affected (Quote edition and page number): .....

\*Full details (Attach additional sheets as necessary): .....

Mariners are requested to notify the responsible authorities when new or suspected dangers to navigation are discovered, changes are observed in aids to navigation, or corrections to publications are seen to be necessary.

*In the case of new or suspected dangers to navigation, it is important that all details be given in order to aid with future investigations. Items of interest include heights, depths, physical description, type of bottom and equipment method used to position the item. It is helpful to mark details on the chart, which will be promptly replaced by the Canadian Hydrographic Service.*

Reports should be made to the nearest Marine Communications and Traffic Services Centre (MCTS) and should be confirmed in writing to:

Leader, Notices to Mariners  
Canadian Coast Guard  
Department of Fisheries and Oceans  
Montreal, QC H2Y 2E7  
[Notmar.XNCR@dfo-mpo.gc.ca](mailto:Notmar.XNCR@dfo-mpo.gc.ca)

In the case of information concerning aids to navigation or the List of Lights, Buoys and Fog Signals book.

**OR**

Director General, Canadian Hydrographic Service &  
Oceanographic Services  
Department of Fisheries and Oceans  
Ottawa, ON K1A 0E6  
[CHSINFO@dfo-mpo.gc.ca](mailto:CHSINFO@dfo-mpo.gc.ca)

In the case of new or suspected dangers to navigation or where corrections to "Sailing Directions" appear to be necessary.

For general questions on Canadian Coast Guard programs or services, please send an e-mail to:  
[info@dfo-mpo.gc.ca](mailto:info@dfo-mpo.gc.ca)